



# MCEA 2020-2021 DIRECTORY

PHONE: (732) 455-5055  
Fax: (732) 455-5054  
EMAIL: [MCEA@MCEANJ.COM](mailto:MCEA@MCEANJ.COM)  
WEBSITE: [WWW.MCEANJ.COM](http://WWW.MCEANJ.COM)  
TWITTER: @MCEA\_NJ

3455 ROUTE 66 | NEPTUNE, NJ 07753

OFFICE HOURS:  
SEPTEMBER 8, 2020 – JUNE 30, 2021  
MON – THU 11 AM - 5:30 PM  
FRI 11 AM – 3:30 PM

SUMMER HOURS:  
JULY 1, 2021 – LABOR DAY  
MON – THU 9 AM - NOON

# **MCEA BOARD OF TRUSTEES**

## **MCEA OFFICERS**

President - Denise King  
1<sup>st</sup> Vice President - John Napolitani  
2<sup>nd</sup> Vice President - Tracie Yostpille  
Treasurer - Gail Maher  
Recording Secretary - Donna Clause  
Corresponding Secretary- Steve Koumoulis

## **NJEA EXECUTIVE COMMITTEE**

Jo-Anne Montanti

## **NJEA DELEGATE ASSEMBLY**

Denise King - Holmdel - 2021  
Tracie Yostpille - Freehold Township - 2021  
Gail Maher - Wall Township - 2022  
Heidi Brache - Freehold Boro - 2021  
Mary S. Scott - Neptune Township - 2022  
Kathleen Quinn - Freehold Regional - 2022  
Steve Koumoulis - Middletown - 2021

## **NJEA DELEGATE ASSEMBLY ALTERNATES**

Chris Collins - Howell Township - 2021  
Kathleen Sayers - Wall Township - 2020  
Cheryle Haynes - Long Branch - 2021  
Meg Watkins - Asbury Park - 2022  
Mike Marino - Freehold Township - 2021  
Jon Trzeszkowski - Long Branch - 2021

## **CHAIRPERSONS OF SPECIAL PROJECTS**

Philanthropic Fund - Heidi Brache  
PRIDE/Read Across America  
Social Committee - Kathleen Lane  
Diane Vistein and Mary S. Scott  
Webmaster - Mary Ellen Connelly  
Newsletter - Debbie Adamchak

## **NJEA HEADQUARTERS**

180 West State Street  
P.O. Box 1211  
Trenton, New Jersey 08607  
PHONE: 1-609-599-4561  
FAX: 1-609-278-0688

## **NJEA OFFICERS**

President – Marie Blistan  
Vice President – Sean M. Spiller  
Secretary-Treasurer – Steve Beatty  
Executive Director – Steve Swetsky

## **NJEA-NEA UNISERV OFFICE – REGION 9**

1345 Campus Parkway Suite A9  
Wall, NJ 07753  
PHONE: 732-403-8000  
FAX: 732-403-8008

## **FIELD REPRESENTATIVES**

Chris Johnson  
Tom Predale  
Lorraine Tesauro

Administrative Assistant: Debbie Pukel  
Secretary: Anne Elluzzi

## **FIRST FINANCIAL FEDERAL CREDIT UNION**

783 Wayside Road  
Neptune, NJ 07753  
1-800-666-6295  
[www.firstffcu.com](http://www.firstffcu.com)

**NJEA Virtual Retirement Seminars:**

<https://www.njea.org/events/month/>

# **NEA HEADQUARTERS**

1201 - 16th Street N.W.  
Washington, DC 20036

## **NEA OFFICERS**

**President** - Rebecca Pringle

**Vice President** - Princess R. Moss

**Secretary/Treasurer** - Noel Candelaria

**Executive Director** - Kim Anderson

## **NEA BOARD OF DIRECTORS MEMBERS FROM NEW JERSEY**

Richard D'Avanzo

James Frazier

Sue McBride

Anita Kober

Deanna Nicosia-Jones

Robert LaMorte

Ann Margaret Shannon

Kimberly Scott-Hayden

Marilyn Weeks-Ryan

## **CONGRESSIONAL CONTACT COMMITTEE**

Chris Collins

James Weldon

## **ESP AT LARGE DIRECTOR**

Ashanti Rankin

# UNITED STATES SENATORS

Cory Booker

One Gateway Center, Suite 2300

Newark, NJ 07102

PHONE: 973-639-8700

FAX: 973-6398723

website: [www.booker.senate.gov](http://www.booker.senate.gov)

Robert Menendez

One Gateway Center, Suite 1100

Newark, NJ 07102

PHONE: 973-645-3030

FAX: 973-645-0502

Website: [www.menendez.senate.gov](http://www.menendez.senate.gov)

## 2017 U.S. HOUSE OF REPRESENTATIVES

### DISTRICT 4

Monmouth County District Office

Christopher Smith

112 Village Center Drive, Second Floor

Freehold, NJ 07728

PHONE: 732-780-3035

FAX: 732-780-3079

*Monmouth County: Allentown, Avon By The Sea, Belmar, Bradley Beach, Brielle, Colts Neck, Eatontown, Englishtown, Fair Haven, Farmingdale, Freehold, Freehold Township, Holmdel, Howell, Lake Como, Little Silver, Manalapan, Manasquan, Middletown (also part of District 6), Millstone, Neptune City, Neptune Township, Ocean Township, Red Bank, Roosevelt, Rumson, Sea Girt, Shrewsbury Boro, Shrewsbury Township, Spring Lake, Spring Lake Heights, Tinton Falls, Upper Freehold, Wall*

### DISTRICT 6

Frank Pallone

504 Broadway

Long Branch, NJ 07740

PHONE: 732-571-1140

FAX: 732-870-3890

Website: [www.pallone.house.gov](http://www.pallone.house.gov)

*Monmouth County: Aberdeen Township, Allenhurst, Asbury Park, Atlantic Highlands, Deal, Hazlet Township, Highlands, Interlaken, Keansburg, Keyport, Loch Arbour, Long Branch, Marlboro Township, Matawan, Middletown Township (part; also 4th), Monmouth Beach, Oceanport, Sea Bright, Union Beach, West Long Branch (Also - Many sections of Middlesex County)*

**Governor Phil Murphy**  
Office of the Governor  
P.O. Box 001  
Trenton, NJ 08625-0001  
609-292-6000

**NEW JERSEY STATE LEGISLATORS**

**NOW SERVING DISTRICT 11**

**Senator Vin Gopal (D)**

802 West Park Avenue, Suite 302  
Ocean Township, NJ 07712

Phone: 732-695-3371, Fax: 732-695-3372

Email: SenGopal@njleg.org

**Assemblywoman JoAnn Downey (D)**

802 West Park Avenue, Suite 302  
Ocean Township, NJ 07712

Phone: 732-695-3371, Fax: 732-695-3372

Email: AswDowney@njleg.org

**Assemblyman Eric Houghtaling (D)**

802 West Park Avenue, Suite 302  
Ocean Township, NJ 07712

Phone: 732-695-3371, Fax: 732-695-3372

Email: AsmHoughtaling@njleg.org

**NOW SERVING DISTRICT 12**

**Senator Samuel Thompson (R)**

2501 Highway 516, Suite 101  
Old Bridge, NJ 08857

Phone: 732-607-7580, Fax 732-607-7879

Email: SenThompson@njleg.org

**Assemblyman Ronald Dancer (R)**

405 Route 539

Cream Ridge, NJ 08514

Phone: 609-758-0205, Fax: 0245

Email: AsmDancer@njleg.org

**Assemblyman Robert Clifton (R)**

935 Highway 34, Suite 3B  
Matawan, NJ 07747

Phone: 732-970-6386, Fax: 732-970-6389

Email: AsmClifton@njleg.org

## **NOW SERVING DISTRICT 13**

### **Senator Declan O'Scanlon (R)**

101 Crawfords Corner Road

Holmdel, NJ 07733

PHONE: 732-444-1838

FAX: 732-444-1844

Email: [AsmOScanlon@njleg.org](mailto:AsmOScanlon@njleg.org)

### **Assemblywoman Serena DiMaso (R)**

101 Crawfords Corner Road

Holmdel, NJ 07733

PHONE: 732-444-1838

FAX: 732-444-1844

Email: [AswDimaso@njleg.org](mailto:AswDimaso@njleg.org)

### **Assemblyman Gerard Scharfenberger (R)**

225 Route 35, Suite 202

Red Bank, NJ 07701

PHONE: 732-383-7820 FAX: 732-383-7823

Email: [AsmScharfenberger@njleg.org](mailto:AsmScharfenberger@njleg.org)

## **NOW SERVING DISTRICT 30**

### **Senator Robert W. Singer (R)**

1771 Madison Avenue

Suite #202

Lakewood, NJ 08701

PHONE: 732-987-5669

FAX: 732-901-0587

Email: [SenSinger@njleg.org](mailto:SenSinger@njleg.org)

### **Assemblyman Sean T. Kean (R)**

1967 Route 34

Building C, Suite 202

Wall, NJ 07719

PHONE: 732-974-0400

FAX: 732-974-2564

Email: [AsmSKean@njleg.org](mailto:AsmSKean@njleg.org)

### **Assemblyman Edward H. Thomson (R)**

1967 Route 34

Building C, Suite 202

Wall, NJ 07719

PHONE: 732-974-0400 FAX: 732-974-2564

Email: [AsmThomson@njleg.org](mailto:AsmThomson@njleg.org)

# STATE DEPARTMENT OF EDUCATION

Monmouth County Office Location

60 Neptune Boulevard, 2nd Floor

PHONE: 732-431-7810

FAX: 732-776-7237

Neptune, NJ 07753

Website: [www.state.nj.us/education](http://www.state.nj.us/education)

## MONMOUTH COUNTY CLERK

Christine Giordano Hanlon

Market Yard

33 Mechanic Street

Freehold, NJ 07728

732-431-7324

## MONMOUTH COUNTY SUPERINTENDENT OF SCHOOLS

Dr. Lester Richens

Interim Executive County Superintendent

Monmouth County Office of Education

4000 Kozloski Road,

Freehold, NJ 07728

## BOARD OF CHOSEN FREEHOLDERS

732-431-7387

Lillian G. Burry

Thomas A. Arnone

Nick DiRocco

Susan Kiley

Patrick Impreveduto

## NJ DIVISION OF PENSIONS AND BENEFITS

CN 295 Trenton, NJ 08625-0295

[www.state.nj.ustreasury/pensions](http://www.state.nj.ustreasury/pensions)

<https://www.state.nj.us/treasury/pensions/member-training.shtml>

Pension Counselors

609-292-7524

24-HR Automated System

609-777-1777

Retiree Address Changes

609-292-MOVE

**Website:**

[www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions)



# NJEA COMMITTEE MEMBERS

## **Affiliation Committee**

Heidi Brache, Freehold Boro

## **Budget Committee**

Heidi Brache, Freehold Boro

## **Certification, Eval. and Tenure Committee**

## **Congressional Contact Committee**

Christopher Collins, Howell Township  
James Weldon, Neptune Township

## **Constitution Review Committee**

Gail Maher, Wall Township

## **Convention Committee**

Leah Hardaway, Freehold Regional

## **DA Rules Committee**

Gail Maher, Wall Township

## **Distinguished Service Award Committee**

Meg Watkins, Asbury Park

## **Editorial Committee**

Steven Tetreault, Holmdel Township

## **Education Support Professionals Committee**

Regina Jagoo, Asbury Park

## **Elections Committee**

Maria Gabriele, Holmdel Township

## **Exceptional Children Committee**

Karen Brower, Tinton Falls

## **Government Relations Committee**

Chiarina Guzik, Holmdel Township  
Erin Wheeler, MC Vocational School District

## **Health Benefits Committee**

Denise King, Holmdel Township

## **Higher Education Committee**

Karyn Arnold, Brookdale Community College

## **Human and Civil Rights Committee**

Bridget James, Neptune Township

## **Instruction Committee**

Lisa Marie Varley, Howell Township

## **Leadership Committee**

Cheryle Haynes, Long Branch

## **Member Benefits Committee**

Diane Vistein, Howell

## **Membership Committee**

Heidi Brache, Freehold Boro

## **Minority Leadership and Recruitment Committee**

Mary Scott, Neptune Township

## **NEA Activities Committee**

Diane Vistein, Howell Township

## **NJEA PAC Operating Committee**

Denise King, Holmdel Township  
Chiarina Guzik, Holmdel Township  
Erin Wheeler, MC Vocational School District  
Jo-Anne Montanti, Long Branch  
Chris Collins, Howell Township  
James Weldon, Neptune Township

## **Pension Policy Committee**

Casey Barilka, Matawan-Aberdeen

# NJEA COMMITTEE MEMBERS

**Professional Development Committee**  
Steve Koumoulis, Middletown Township

**Professional Rights and  
Responsibilities Committee**  
Craig Miller, Freehold Regional

**Public Relations Committee**  
Sheila Caldwell, Matawan-Aberdeen

**School Finance Committee**  
Cheryle Haynes, Long Branch

**Sexual Orientation and  
Gender Identity Committee**  
Karina McIntyre, Long Branch

**Technology Committee**  
Ann Moyle, Manalapan-Englishtown

**UniServ Committee**  
Ann Moyle, Manalapan-Englishtown

**Urban Education Committee**  
Lanelle Emenike, Freehold Regional

**Vocational, Career and  
Technical Education Committee**  
Linda Grunthaner,  
MC Vocational School District

**Women in Education Committee**  
Sarah Reichenbecher, Freehold Regional

**Working Conditions Committee**  
Susan Morin, Wall Township

**Worksite Safety and Health Committee**  
Jonathan Trzeszkowski, Long Branch

**Youth Services Committee**  
Mary Scott, Neptune Township

# MCEA PERSONNEL

**Denise King,**  
**President/DA, Health Benefits,**  
**NJEA PAC Committees**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*William R. Satz School*  
24 Crawfords Corner Road  
Holmdel, NJ 07733  
Cell: 732-977-6978

**John Napolitani,**  
**1st Vice President**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*M.L.K., Jr. Middle School*  
1200 Bangs Avenue  
Asbury Park, NJ 07712  
School: 732-776-2559

**Tracie Yostpille,**  
**2nd Vice President/DA**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Eisenhower Middle School*  
279 Burlington Road  
Freehold, NJ 07728  
School: 732-431-3910

**Gail Maher,**  
**Treasurer, Constitution Review,**  
**and DA Rules**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Wall Intermediate School*  
2801 Allaire Road  
Wall, NJ 07719  
School: 732-556-2500

**Donna Clause,**  
**Recording Secretary**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Point Road School*  
Little Silver Point Road  
Little Silver, NJ 07739  
School: 732-741-4022

**Steve Koumoulis,**  
**Corresponding Secretary**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Middletown HS South*  
900 Nutswamp Road  
Middletown, NJ 07748  
School: 732-706-6111

**Debbie Adamchak,**  
**Newsletter Editor**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

**Kayrn Arnold,**  
**Higher Education Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Brookdale Community College*  
765 Newman Springs Road Lincroft,  
NJ 07738  
School: 732-224-2345

**Casey Barilka**  
**Pension Policy Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

Lloyd Road Elementary School  
401 Lloyd Road  
Aberdeen, NJ 07724  
School: 732-705-5700

**Bibi Bennett,**  
**Worksite Safety & Health Cmte.**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Asbury Park High School*  
1003 Sunset Avenue  
Asbury Park, NJ 07712  
School: 732-776-2638

**Heidi Brache,**  
**DA, Affiliation, Budget,**  
**Membership and Scholarship**  
**Committees**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Freehold Intermediate School*  
280 Park Avenue  
Freehold, NJ 07728  
School: 732-761-2156

**Karen Brower,**  
**Exceptional Children Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Swimming River Elem. School*  
220 Hance Avenue  
Tinton Falls, NJ 07724  
School: 732-460-2416

**Sheila Caldwell,**  
**Public Relations Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Cliffwood Elementary School*  
422 Cliffwood Avenue  
Cliffwood, NJ 07721  
School: 732-705-5600

# MCEA PERSONNEL

**Chris Collins,**  
**DA Alternate, Congressional**  
**Contact, and NJEA PAC**  
**Committees**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Howell Middle School North*  
501 Squankum-Yellowbrook Road  
Farmingdale, NJ 07727  
School: 732-919-0095

**Mary Ellen Connelly,**  
**Webmaster**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

**Lanelle Emenike,**  
**Urban Education Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Howell High School*  
405 Squankum-Yellowbrook Road  
Farmingdale, NJ 07727  
School: 732-919-2131

**Maria Gabriele**  
**Elections Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

Indian Hill School  
735 Holmdel Road  
Holmdel, NJ 07733  
School: 732-946-1045

**Linda Grunthner,**  
**Vocational Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*MC Vocational School District*  
4000 Kozloski Road, PO Box 5033  
Freehold, NJ 07728  
School: 732-431-7942

**Chiarina Guzik,**  
**Gov't Relations Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055  
Email: mcealat4@gmail.com

*William R. Satz School*  
24 Crawfords Corner Road  
Holmdel, NJ 07733  
School: 732-946-1808

**Leah Hardaway,**  
**Convention Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Howell High School*  
405 Squankum-Yellowbrook Road  
Farmingdale, NJ 07727  
School: 732-919-2131

**Cheryle Haynes,**  
**DA Alternate**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Audrey W. Clark School*  
192 Garfield Avenue  
Long Branch, NJ 07740  
School: 732-571-4677

**Regina Jagoo**  
**ESP Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Asbury Park High School*  
1003 Sunset Avenue  
Asbury Park, NJ 07712  
School: 732-776-2638

**Bridget James**  
**Human and Civil Rights Cmte.**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Neptune Early Childhood Center*  
11 Memorial Drive  
Neptune, NJ 07753  
School: 732-776-2200

**Kathleen Lane**  
**Social Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Freehold Intermediate School*  
280 Park Avenue  
Freehold, NJ 07728  
School: 732-761-2156

**Mike Marino,**  
**DA Alternate**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Freehold Township School District*  
384 West Main Street  
Freehold, NJ 07728  
School: 732-462-8400

# MCEA PERSONNEL

**Karina McIntyre,**  
**SOGI Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Long Branch Middle School*  
350 Indiana Avenue  
Long Branch, NJ 07740  
School: 732-229-5533

**Craig Miller,**  
**Professional Rights Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Manalapan High School*  
30 Church Lane  
Englishtown, NJ 07726  
School: 732-792-7200

**Jo-Anne Montanti,**  
**County Executive/DA**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Long Branch Middle School*  
350 Indiana Avenue  
Long Branch, NJ 07740  
School: 732-229-5533

**Susan Morin,**  
**Working Conditions Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Wall High School*  
1630 18th Avenue  
Wall, NJ 07719  
School: 732-556-2040

**Ann Moyle,**  
**Technology, UniServ Committees**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Manalapan-Englishtown MS*  
155 Millhurst Road  
Manalapan, NJ 07726  
School: 732-786-2650

**Kathleen Quinn,**  
**DA**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Freehold Township High School*  
281 Elton-Adelphia Road  
Freehold, NJ 07728  
School: 732-431-8460

**Sarah Reichenbecher,**  
**Women in Education Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Colts Neck High School*  
59 Five Points Road, Colts Neck, NJ  
07722  
School: 732-761-0190

**Kathleen Sayers,**  
**DA Alternate**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Central Elementary School*  
2007 Allenwood Road  
Wall, NJ 07719  
School: 732-556-2540

**Mary S. Scott,**  
**DA, ML&R, PRIDE, and Youth  
Services Committees**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Neptune Middle School*  
2300 Heck Avenue  
Neptune, NJ 07753  
School: 732-776-2000

**Steven Tetreault,**  
**Editorial Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*William R. Satz School*  
24 Crawfords Corner Road  
Holmdel, NJ 07733  
732-946-1808

**Jonathan Trzeszkowski,**  
**DA Alternate, Worksite  
Safety and Health**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Long Branch Middle School*  
350 Indiana Avenue  
Long Branch, NJ 07740  
School: 732-229-5533

**Diane Vistein,**  
**DA, PRIDE, and NEA Activities  
Committees**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Howell Middle School North*  
501 Squankum-Yellowbrook Road  
Farmingdale, NJ 07727  
School: 732-919-0095

# MCEA PERSONNEL

**Meg Watkins,**  
**Distinguished Service Award Cmte.**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*M.L.K., Jr. Middle School*  
1200 Bangs Avenue  
Asbury Park, NJ 07712  
School: 732-776-2559

**James Weldon,**  
**Congressional Contact, NJEA**  
**PAC Committees**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055

*Neptune Middle School*  
2300 Heck Avenue  
Neptune, NJ 07753  
School: 732-776-2001

**Erin Wheeler,**  
**Gov't Relations Committee**  
3455 Route 66  
Neptune, NJ 07753  
Office: 732-455-5055  
Email: mcealat4@gmail.com

*Communications High School*  
1740 New Bedford Avenue  
Wall Township, NJ 07719  
School: 732-681-1010

# MONMOUTH COUNTY LOCAL ASSOCIATION PRESIDENTS

Asbury Park Education Association

*John Napolitani, President*

**Martin Luther King Jr. Middle School**

1200 Bangs Avenue, Asbury Park, NJ 07712

School: (732) 776-3100

Atlantic Highlands Education Association

*Lisa Commander, Co-President*

*Lindsey Hensle, Co-President*

**Atlantic Highlands Elementary School**

140 First Avenue, Atlantic Highlands, NJ 07716

School: (732) 291-2020

Avon Education Association

*Christina Lemanowicz, Co-President*

*Jennifer Silvestri, Co-President*

**Avon Elementary School**

505 Lincoln Avenue, Avon NJ 07717

School: (732) 775-4328

Bayshore Jointure Education Association

*Denise Grillo, Co-President*

*Odie Monzon, Co-President*

**Bayshore Jointure Commission School District**

1 Crest Way, Aberdeen, NJ 07747

School: (732) 695-7800

Belmar Education Association

*Kerry White, President*

**Belmar Elementary School**

1101 Main Street, Belmar, NJ 07719

School: (732) 695-7800

Bradley Beach Education Association

*Kevin Cosgrove, Co-President*

*Margie Zaccaro, Co-President*

**Bradley Beach Elementary School**

515 Brinley Avenue, Bradley Beach, NJ 07720

School: (732) 775-4413

Brielle Education Association

*Elisanne Lembo, President*

**Brielle Elementary School**

605 Union Lane, Brielle, NJ 08730

School: (732) 528-6400

Brookdale C.C. Administrators Association

*Michael DeStefano, President*

**Brookdale Community College**

765 Newman Springs Road, Lincroft, NJ 07738

School: (732) 224-2345

Brookdale Community College Faculty Association

*John Bukovec, President*

**Brookdale Community College**

765 Newman Springs Road, Lincroft NJ 07738

School: (732) 224-2345

Brookdale Community College PSA

*Laura Kirkwood, President*

**Brookdale Community College**

765 Newman Springs Road, Lincroft NJ 07738

School: (732) 224-2345

Colts Neck Education Association

*Karin Londono, President*

**Cedar Drive Middle School**

73 Cedar Drive, Colts Neck, NJ 07722

School: (732) 946-0055

Deal Teachers Association

*Teresa Bendix, President*

**Deal Elementary School**

201 Roseld Avenue, Deal 07723

School: (732) 531-0480

Eatontown Education Association

*Emily Bilotti, President*

**Memorial Middle School**

7 Grant Avenue, Eatontown, NJ 07724

School: (732) 542-5013

Fair Haven Custodial Association

*Angel Caraballo, President*

**Knollwood Elementary School**

224 Hance Road, Fair Haven, NJ 07704

School: (732) 747-0320

# MONMOUTH COUNTY LOCAL ASSOCIATION PRESIDENTS

Fair Haven Education Association

*Betty Crowley, President*

**Knollwood Elementary School**

224 Hance Road, Fair Haven, NJ 07704

School: (732) 747-0320

Farmingdale Teachers Association

*Amanda Vitale, President*

**Farmingdale Elementary School**

49 Academy Street, Farmingdale, NJ 07727

School: (732) 938-9611

Freehold Borough Education Association

*Stephanie Cholak, President*

**Park Avenue Elementary School**

280 Park Avenue, Freehold, NJ 07728

School: (732) 761-2124

Freehold Regional Building/Supervisors Assoc.

*Todd Gansereit, President*

**Freehold Township High School**

281 Elton-Adelphia Road, Freehold, NJ 07728

School: (732) 431-8460

Freehold Regional Custodians/Maintenance Assoc.

*Ken Worster, President*

**Manalapan High School**

30 Church Lane, Englishtown, NJ 07726

School: (732) 792-7200

Freehold Regional High School Education Assoc.

*Sarah Reichenbecher, President*

**Colts Neck High School**

59 Five Points Road, Colts Neck, NJ 07722

School: (732) 761-0190

Freehold Township Education Association

*Tracie Yostpille, President*

**Eisenhower Middle School**

271 Burlington Road, Freehold, NJ 07728

School: (732) 431-3910

Hazlet Teachers Association

*Kathy Gotay, President*

**Raritan High School**

419 Middle Road, Hazlet, NJ 07730

School: (732) 264-8411

Henry Hudson Regional Education Association

*Katrina Chu, President*

**Henry Hudson Regional High School**

One Grand Tour, Highlands, NJ 07732

School: (732) 872-0900

Highlands Education Association

*Rachael Stockton, President*

**Highlands Elementary School**

360 Navesink Avenue, Highlands, NJ 07732

School: (732) 872-1476

Holmdel Township Education Association

*Denise King, President*

**William R. Satz School**

24 Crawfords Corner, Holmdel, NJ 07733

School: (732) 946-1808

Howell Township Education Association

*John Agoston, President*

**Howell Township Middle School North**

501 Squankum-Yellowbrook Road,

Farmingdale, NJ 07727

School: (732) 919-0095

Keansburg Education Association

*Christopher DeTalvo, President*

**Keansburg High School**

140 Port Monmouth Road, Keansburg, NJ 07734

School: (732) 787-2007

Keyport Custodians/Maintenance Association

*Roy Jimenez, President*

**Keyport High School**

351 Broad Street, Keyport, NJ 07735

School: (732) 212-6140



# MONMOUTH COUNTY LOCAL ASSOCIATION PRESIDENTS

Keyport Education Association

*Valerie Rogers, President*

**Keyport Central School**

335 Broad Street, Keyport, NJ 07735

School: (732) 212-6140

Little Silver Education Association

*Donna Clause, President*

**Point Road School**

357 Little Silver Point Road, Little Silver, NJ 07739

School: (732) 741-4022

Long Branch Schools Education Association

*Jo-Anne Montanti, President*

**Long Branch S.E.A. Office**

494 Broadway - Suite 1A, Long Branch, NJ 07740

School: (732) 571-5273

Manalapan-Englishtown Education Association

*Anthony Bergamino, President*

**Wemrock Brook Elementary School**

54 Main Street, Englishtown, NJ 07726

School: (732) 786-2500

Manasquan Education Association Ryan Basaman

*Ryan Basaman, Co-President*

*Kirt Wahl, Co-President*

**Manasquan High School**

167 Broad Street, Manasquan, NJ 08736

School: (732) 528-8820

Marlboro Head Custodians Association

*Michael MacDonald, President*

**Marlboro Middle School**

355 Route 520, Marlboro, NJ 07746

School: (732) 972-2100

Marlboro In-Service Employees Association

*Michael Risk, President*

**Marlboro Elementary School**

100 School Road West, Marlboro, NJ 07746

School: (732) 972-2095

Marlboro Township Education Association

*Karen Barlett, President*

**Marlboro Memorial Middle School**

71 Nolan Road, Morganville, NJ 07751

School: (732) 972-7115

Matawan-Aberdeen Regional Education Assoc.

*Casey Barilka, President*

**Lloyd Road Elementary School**

401 Lloyd Road, Aberdeen, NJ 07747

School: (732) 705-5700

Middletown Township Education Association

*John Cholette, President*

**Middletown Township Education Assoc. Office**

81 Oak Hill Road, Suite #2A, Red Bank, NJ 07701

School: (732) 758-0200

Millstone Township Education Association

*Lisa Kennedy, Co-President*

*Rose Kuntz, Co-President*

**Millstone Township Elementary School**

308 Millstone Road, Millstone Township, NJ 08510

School: (732) 786-0950

Monmouth Beach Teachers Association

*Dorothy Mahoney, Co-President*

*Kara Sheridan, Co-President*

**Monmouth Beach Elementary School**

7 Hastings Place, Monmouth Beach, NJ 07750

School: (732) 222-6139

Monmouth County Education Association

*Denise King, President*

**Monmouth County Education Association Office**

3455 Route 66, Neptune, NJ 07753

Office: (732) 455-5055

Email: [mcea@mceanj.com](mailto:mcea@mceanj.com)

Monmouth County Retired Educators Association

*Len Sobel, President*

18 Vista Drive, Morganville, NJ 07751

Cell: (908) 618-9408

Website: <https://www.monmouthcrea.org/>

# MONMOUTH COUNTY LOCAL ASSOCIATION PRESIDENTS

Monmouth County Vocational Education Assoc.

*Erin Wheeler, President*

**Communications High School**

1740 New Bedford Road, Wall, NJ 07719

School: (732) 291-0995

Monmouth Regional Education Association

*Robert Merola, President*

**Monmouth Regional High School**

One Norman J. Field Way, Tinton Falls, NJ 07724

School: (732) 542-1170

Monmouth Regional Maint. Operations Assoc.

*William Rodriguez, President*

**Monmouth Regional High School**

One Norman J. Field Way, Tinton Falls, NJ 07724

School: (732) 542-1170

Monmouth-Ocean Educational Services Association

*Mary Butz, President*

**Monmouth-Ocean Educational Services Assoc.**

100 Tornillo Way, Tinton Falls, NJ 07724

School: (732) 728-0248

Neptune City Education Association

*Cathy Williams, President*

**Woodrow Wilson School**

210 West Sylvania Avenue, Neptune City, NJ  
07753

School: (732) 775-5319

Neptune Township Education Association

*Lynn Parry, President*

**Neptune Township Education Association Office**

3455 Route 66, Neptune, NJ 07753

School: (732) 776-6446

Oceanport Education Association

*Jacqueline Richter, President*

**Maple Place School**

2 Maple Place, Oceanport, NJ 07757

School: (732) 229-0267

Red Bank Borough Education Association

*Carol Boehm, President*

**Red Bank Middle School**

101 Harding Road, Red Bank, NJ 07701

School: (732) 758-1515

Red Bank Regional Education Association

*Brendan McGoldrick, President*

**Red Bank Regional High School**

101 Ridge Road, Little Silver, NJ 07739

School: (732) 842-8000

Roosevelt Teachers Association

*Scot Gershman, President*

**Roosevelt Public School**

P.O. Box 160, 2A School Lane, Roosevelt, NJ  
08555

School: (609) 448-2798

Rumson Education Association

*Natalie Carroll, President*

**Deane-Porter School**

50 Blackpoint Road, Rumson, NJ 07760

School: (732) 842-0330

Rumson/Fair Haven School Employees Association

*Kathryn Okeson, President*

**Rumson-Fair Haven Regional High School**

74 Ridge Road, Rumson, NJ 07760

School: (732) 842-0330

Sea Girt Education Association

*Holly Boyer, President*

**Sea Girt Elementary School**

451 Bell Place, Sea Girt, NJ 08750

School: (732) 449-3422

Shore Regional Education Association

*Andrew Ker, President*

**Shore Regional High School**

132 Monmouth Park Hwy  
Route 36, West Long Branch, NJ 07764

School: (732) 222-9300

# MONMOUTH COUNTY LOCAL ASSOCIATION PRESIDENTS

Shrewsbury Borough Teachers Association

*Melissa Dura, Co-President*

*Todd Havard, Co-President*

**Shrewsbury Elementary School**

20 Obre Place, Shrewsbury, NJ 07702

School: (732) 747-0882

Spring Lake Education Association

*Lauren Marcus-Feld, President*

**H.W. Mountz School**

411 Tuttle Avenue, Spring Lake, NJ 07762

School: (732) 449-6380

Spring Lake Heights Teachers Association

*Joanna Gambino, Co-President*

*Petra Rose, Co-President*

*Melinda Schonberg, Co-President*

**Spring Lake Heights Elementary School**

1110 Highway #71, Spring Lake Heights, NJ 07762

School: (732) 449-6149

Tinton Falls Education Association

*Jessica Natasi, President*

**Tinton Falls Middle School**

674 Tinton Avenue, Tinton Falls, NJ 07724

School: (732) 542-0775

Township of Ocean Transportation Association

*Robert Paglia, President*

**Ocean Administrative Offices**

163 Monmouth Road, Oakhurst, NJ 07755

School: (732) 531-5600

Township of Ocean Education Association

*Mike Reilly, President*

**Ocean Administrative Offices**

163 Monmouth Road, Oakhurst, NJ 07755

School: (732) 531-5600

Union Beach Education Association

*Florence Byrne, President*

**Memorial School**

221 Morningside Avenue, Union Beach, NJ 07735

School: (732) 264-5400

Upper Freehold Regional Education Association

*Pam Koharchik, President*

**Allentown High School**

27 High Street, Allentown, NJ 08501

School: (609) 259-7292

Wall Township Education Association

*Gail Maher, President*

**Wall Intermediate School**

2801 Allaire Road, Wall Township, NJ 07719

School: (732) 556-2500

West Long Branch Education Association

*Louis Castagno, President*

**Frank Antonides School**

135 Locust Avenue, West Long Branch, NJ 07764

School: (732) 222-5900

# MONMOUTH COUNTY LEGISLATIVE DISTRICTS

## DISTRICT 11

**(Monmouth)** Allenhurst, Asbury Park, Colts Neck, Deal, Eatontown, Freehold Borough, Freehold Township, Interlaken, Loch Arbour, Long Branch, Neptune City, Neptune Township, Ocean Township (Monmouth), Red Bank, Shrewsbury Borough, Shrewsbury Township, Tinton Falls, West Long Branch

## DISTRICT 12

**(Burlington, Middlesex, Monmouth and Ocean)** Allentown, Chesterfield Township, Englishtown, Jackson, Manalapan, Matawan, Millstone (Monmouth), New Hanover Township, Old Bridge, Plumsted, Roosevelt, Upper Freehold, and Wrightstown Boro

## DISTRICT 13

**(Monmouth)** Aberdeen, Atlantic Highlands, Fair Haven, Hazlet, Highlands, Holmdel, Keansburg, Keyport, Little Silver, Marlboro, Middletown, Monmouth Beach, Oceanport, Rumson, Sea Bright, and Union Beach

## DISTRICT 30

**(Monmouth and Ocean)** Avon, Belmar, Bradley Beach, Brielle, Farmingdale, Howell, Lake Como, Lakewood, Manasquan, Point Pleasant, Sea Girt, Spring Lake, Spring Lake Heights, and Wall

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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**Article I – Name**

Section 1: The name of this Association shall be the Monmouth County Education Association incorporated hereafter referred to as the Association.

Section 2: The Association shall be incorporated as a non-profit corporation under Title 15A: 2-8 - New Jersey Domestic Nonprofit Corporation Act.

Section 3: The Association shall apply for tax exempt status under Internal Revenue Code 501 c (5) and govern itself in a manner that will not jeopardize its tax-exempt status. The Association may apply to NJEA to be included in a group exemption letter.

***NOTE: “Tax exempt status” only applies to income tax and covers money collected by an association, i.e., dues. NJEA and its affiliate associations are labor organizations, and, as such, CANNOT be sales tax exempt.***

**Article II – Affiliation**

The Association shall be an affiliate of the New Jersey Education Association, and the National Education Association. The Association shall abide by the New Jersey Education Association’s standards for local association affiliation and shall forward a copy of its constitution to NJEA. Affiliation shall not legally carry any liability for damages on the Association or NJEA due to actions taken independently by either.

**Article III – Purposes**

SECTION 1: The Monmouth County Education Association shall provide support, training and a forum to assist local associations in improving working conditions of members of the educational family in Monmouth County, and to act as a liaison between all levels of the united school employees. To coordinate the engagement of the education community in county and statewide political organizing.

SECTION 2: To work for the welfare of children, the advancement of education, and the improvement of educational opportunities for all.

SECTION 3: To develop and promote continuing programs to secure and maintain better employment benefits, uniform personnel practices, professional preparation standards, a sound retirement system, and improvement in terms and conditions of employment through a county wide political action initiative.

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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**Article IV – Membership**

SECTION 1: Membership in the association shall derive from unified membership where eligible in the county affiliated local association, with the per capita dues assessment incorporated within the dues structure of the affiliated local association. Dues for county-affiliated locals within *the part-time (less than 20 hours) professional personnel shall fifty percent (50%)* of the active professional dues.

SECTION 2: Dues for county-affiliated locals for Educational Support personnel, shall be seventy five percent (75%) of the Active Professionals. Dues for county-affiliated locals with the part time (less than 20 hours) *shall be (50%)* of the active full time Educational Support personnel.

SECTION 3: Any person not eligible for membership in a county-affiliated local Association but holding active membership in the New Jersey Education Association and/or the National Education Association shall be admitted to County membership upon direct payment of the dues comparable to the per capita assessment paid by county-affiliated associations.

SECTION 4: Retired association members shall become members of the association if they are members of the Monmouth County Retired Education Association. However, retired members cannot hold an elected office.

SECTION 5: Rights of Membership

- a. Every active dues paying member shall have equal rights and privileges within the organization to nominate candidates for office; to vote in elections or on referenda of the Association; to attend membership meetings; to participate in the deliberations and voting upon the business of such meetings.
- b. Every active dues-paying member shall have the right to meet and assemble fully with other members; to express any views, arguments or opinions; to express views at meetings upon candidates in an election of the Association or upon any business properly brought before the meeting.
- c. No member shall be fined, suspended, expelled or otherwise disciplined except for nonpayment of dues without being served with specific written charges and given a reasonable time in which to prepare a defense which may be asserted at a full and fair hearing.

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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**Article V – Officers**

- Section 1: The officers of this Association shall consist of a President, a First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, and Treasurer.
- Section 2: The officers shall be elected by the general membership in April and will take office on June 1 after the election for a two (2) year term and may serve only three (3) terms consecutively in that office. After the completion of the third consecutive term of office, the Representative Council may, in a two-thirds vote, grant the ability for the incumbent to run for additional terms.  
**A motion was made and approved at the May 22, 2019 meeting to stagger the Election terms of the following:**  
**Even Years for: Treasurer, Corresponding Secretary; 1st Vice President**  
**Odd Years for President, Recording Secretary and 2nd Vice President**  
**A Friendly Amendment was added to extend the terms of the President, Recording Secretary & 2nd Vice President for 1 (one) additional year (2020-2021) before alternating elections.**
- Section 3: All elected officers must hold active, unified membership.
- Section 4: In the event of a retirement/vacancy in the presidency, the first vice-president shall become president and the second vice-president shall become first vice-president. If more than sixty (60) days remain in the unexpired term, a special election shall be conducted to fill the vacancy of second vice-president. Such special election shall be conducted at the next regularly scheduled meeting of the Representative Council to fill the position until the next general election. Should a retirement/vacancy occur in any of the other offices the vacancy shall be filled by appointment of the president with the approval of the Representative Council for the remainder of the term of office or until the next general election.
- Section 5: Officers of the Association shall serve their terms so long as they ethically and satisfactorily perform the duties of their office. Where an officer is guilty of misconduct, such officer may be removed for cause (shown after notice and a hearing) and by a majority vote of the members of the Association.
- a. Recommendation for recall can be made by a submission of petition containing the signatures of 30% of the membership to the Executive Committee.

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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- b. The Executive Committee shall notify in writing any officer who has been recommended for recall.
- c. Any officer may appeal in writing to the Executive Committee.
- d. The Executive Committee shall schedule hearings, whenever necessary, to review the recommendation of recall of an officer.
- e. The report of those hearings shall be made available to the membership.
- f. A general membership meeting shall be called two weeks after the issuance of the report.
- g. Such recall shall be determined by a majority vote of the membership in attendance at said meeting.

**Article VI – Executive Committee**

Section 1: The Executive Committee shall consist of the elected officers of the association, the NJEA Executive Committee Member for Monmouth County, the NJEA Delegate Assembly members of the county, and the immediate past president, with one vote per individual.

**Article VII – Representative Council**

Section 1: The Representative Council shall be the legislative, policy-forming body of the Association.

Section 2: The Representative Council shall consist of the following voting members: The Monmouth County Education Association Executive Committee, the president of each local association; and one other representative for each fifty (50) members or major fraction thereof, with a maximum of ten (10); in such local associations, selected by the local association, and the president of the Monmouth County Retired Education Association and his/her designee.

Section 3: The elected president of each affiliated local association shall be the primary representative of that local association on the Monmouth County Education Association Representative Council.



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Section 4: The following shall be non-voting members of the Representative Council: members of NJEA committees whose only role is on that committee, NJEA and/or new officers who reside in Monmouth County, chairpersons of county standing committees and members of NEA committees.

Section 5: The Association shall encourage ethnic minority representation on its Representative Council at least proportionate to its active ethnic minority membership. The Association shall encourage educational support professional representation on its Representative Council at least proportionate to its active educational support professional membership.

Section 4: Any active dues-paying member of the Association who is not a member of the Representative Council may attend the meetings, shall sit apart from the voting body, but may receive permission to speak.

**ARTICLE VIII - CENSURE, SUSPENSION AND EXPULSION OF OFFICERS**

SECTION 1: Whenever the majority of the Executive Committee shall agree that any officer has been grossly negligent in the duties defined by the Constitution or Bylaws or is incapacitated or is no longer employed in a school system or college in Monmouth County, the Executive Committee shall recommend to the Representative Council that a hearing shall be held to determine whether the office shall be declared vacant or said officer shall be censured or suspended in accordance with the NJEA Standards of Affiliation.

SECTION 2: Whenever two-thirds (2/3) of the full voting membership of the Representative Council shall agree, after due notice of sixty (60) days having been given and after having a hearing, that any officer has been grossly negligent in the duties defined by the Constitution and By-Laws or is incapacitated or is no longer employed in a school system or college in Monmouth County, the Council shall declare that the office is vacant, or may censure or suspend said officer in accordance with the NJEA Standards of Affiliation.

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**Article IX – Amendments**

Amendments to the Constitution may be proposed by thirty percent (30%) of the general membership or by a two-thirds majority vote of the members attending any regular meeting of the Representative Council or a special meeting of the Representative Council called for this purpose. Provided that amendments have been introduced at the preceding regular meeting of the Representative Council and that copies of such proposed amendments have been distributed to all MCEA locals and voting members of the Representative Council one month in advance for discussion among the various local associations of the county member districts.

Changes Adopted: ***May 22, 2019***

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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**Article I – Meetings**

Section 1: Executive Committee

The Executive Committee shall meet at least six (6) times during the school year. Special meetings of the Executive Committee may be called by the President or at the request of any three members of the Committee.

Section 2: Representative Council

- a. The Representative Council shall meet one time during each of the months of October, January, March, and May, or at the call of the President, or at the request of twenty (20) members of the Representative Council.
- b. Special meetings of the Representative Council may be held at the call of the President or upon written request of at least six (6) members the Executive Committee
- c. The date and place of any meeting shall be determined by the President in consultation with the Executive Committee.

Section 3: The order of business at any Representative Council or regular General Membership meeting shall be as follows:

- a. Call to Order
- b. Approval of Minutes

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- c. Correspondence
- d. Report of Treasurer
- e. Reports of Standing Committees
- f. Reports of Special Committees
- g. Old Business
- h. New Business
- i. Adjournment

**Article II – Quorum**

- Section 1: A quorum of the Executive Committee shall be seven (7) members.
- Section 2: A quorum of the Representative Council shall be thirty-two (32) members (based on the 62 affiliates, half of the affiliates plus one).
- Section 3: If less than a quorum is present, a two-thirds majority of votes cast shall decide the question.
- a. Representatives not present may request a revote at a succeeding meeting in the event that:
    - a. The authorization was for:
      - i. Unbudgeted expenditures
      - ii. New appointments
      - iii. Declaration of a vacant office
      - iv. Censure or Suspension
      - v. Amendments to Constitution and By-laws
- Section 4: With a quorum present, plurality of the votes cast shall decide the question except on the decision to declare an office vacant or Censure or Suspension of an officer.

**Article III – Voting**

- Section 1: The Monmouth County Education Association shall guarantee that all members, unless otherwise stated, shall have an equal right and privilege within the organization to:
- a. Be represented by affiliate-local representatives
  - b. Nominate candidates for office
  - c. Vote in elections or on referenda regarding dues of the Organization
- Section 2: In the absence of a voting member, an alternate may represent that local-affiliate provided that said alternate has been selected by the local president and the Monmouth County Education Association leadership has received notice of such authorization.

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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Section 3: When a designated representative is unable to attend the Representative Council meeting, the local association president shall appoint a proxy from among their local association membership.

**Article IV – Power and Duties of Officers**

Section 1: President

The President shall preside over meetings of the Association; appoint the chairperson and members of standing and other committees with the advice and consent of the Representative Council. The president shall be an ex-officio member of all committees, and be the executive officer of the Association and supervise the operations of the County Association Office. The President shall, along with the Treasurer, sign checks drawn upon the treasury. The President shall represent the Association before the public either personally or through delegates and shall perform all other functions usually attributed to this office.

Section 2: Vice Presidents

a. The First Vice President.

The First Vice President, at the direction of the President, shall coordinate the activities of committees, the Collective Bargaining Council, and assist in the preparation of an annual calendar of events of this Association. The First Vice President shall perform such other duties as shall devolved upon him/her. The First Vice President, in the absence of the President, shall perform all duties and enjoy all the privileges of that office. Should the office of the President become vacant, the First Vice President shall complete the unexpired portion of the term of President. The First Vice President shall be an ex officio member of all committees of this Association except Election and Nominating Committees. In the event that the President or Treasurer is not available, the First Vice President may sign checks.

b. The Second Vice President.

The Second Vice President, at the direction of the President, shall be responsible for the program of activities, including Professional Development, and special services of this Association to the individual members. The Second Vice President shall, with the aid and consent of the Executive Committee, assist in the planning of service activities of this Association. The Second Vice President shall work closely with the employees and committees of this Association as the President may direct. In the event that the President or Treasurer is not available, the Second Vice President may sign checks.

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Section 3: The Recording Secretary

The Recording Secretary shall keep accurate minutes of all meetings of the Executive Board, the Representative Council, and shall maintain official accessible files.

Section 4: Corresponding Secretary

The Corresponding Secretary maintains correspondence with the members and on behalf of the Monmouth County Education Association. The Corresponding Secretary shall assist the President with other association matters as may be assigned by the President. The Corresponding Secretary shall work closely with the webmaster and newspaper person.

Section 5: Treasurer

The Treasurer shall hold the funds of the Association and disburse them accordingly upon submission of vouchers approved by the President and Treasurer; shall sign checks along with an additional designated officer; keep accurate records of receipts and disbursements; report to each meeting of the Executive Committee and Representative Council; prepare annual financial statement for publication to members; keep the President and the Representative Council informed of the financial condition of the association; assist the budget committee with the drafting of the annual budget; supervise and be responsible for the timely filing of the appropriate state and federal forms as required; and provide for an annual report of all financial records; and shall be bonded under the policy provided by NJEA.

(The bank account(s) in which all deposits are made shall be in the name of the Association. Notification of the name of the bank in which dues are deposited shall be sent to NJEA. Any change of the bank in which dues are deposited shall be sent to NJEA within thirty (30) days of the change.)

(Endorsement of checks shall be limited to endorsements for deposit to the credit of the Association only. No payments in cash (including checks made out to "cash") shall be made from funds of the Association. Association bank accounts shall be reconciled by someone other than the Treasurer. The books and accounts of the Treasurer shall be examined at least once a year.)

***Countersignature for all Association accounts shall be required for all checks by the Treasurer and the President.***

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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***The books and accounts of the Treasurer shall be examined at least once a year by an auditor. The report made by the auditor must be made part of the Associations' permanent records, and shall be made available to the membership and to the NJEA upon request. A total annual budget of \$5,000 or more must have an annual audit performed by public or certified accountant(s).***

Section 6: Immediate Past President  
The active dues paying Immediate Past President shall be a voting member of the Executive Committee and shall assist the President at the latter's request.

**Article V – Powers and Duties of the Executive Committee**

Section 1: The Executive Committee shall be responsible for the supervision, planning and coordination of the county program.

Section 2: The Executive Committee shall by a two-thirds (2/3) vote authorize spending for non-budgeted items not to exceed \$1,500 in any one case. Disbursements in excess of \$1,500 must have the approval of the Representative Council.

Section 3: The Executive Committee shall at the President's direction establish an agenda for the Representative Council; propose policies for consideration by the Representative Council; execute policies and programs established by the Representative Council.

Section 4: Whenever the offices of both the President and First Vice President shall become vacant between elections, except as provided in Article IV Section 2 above, the remaining members of the Executive Committee shall choose one of their members to serve as President pro tempore until the Representative Council can fill the vacancies.

**Article VI – Powers and Duties of the Representative Council**

Section 1: The Representative Council shall approve the budget; set the dues for the Association; act on committee reports; establish the policies of the Association; approve resolutions and other policy statements. It may adopt rules governing the conduct of the Association consistent with this Constitution and Bylaws and it shall be the final judge of the qualifications and election of officers.

Section 2: Powers not delegated to the Executive Committee, the officers or other groups in the Association shall be vested in the Representative Council.

**MONMOUTH COUNTY EDUCATION ASSOCIATION  
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**Article VII – Elections**

Section 1: Nominations

The President shall appoint, subject to approval by the Executive Committee at its January meeting, a Nominating Committee. No officer of the Association or member of the Executive Committee shall serve on the Nominating Committee. Candidates may be nominated from the floor at the February Nominating Committee Meeting.

Section 2: Balloting

- a. At the Nominating Committee Meeting in February, members shall accept the report of the Elections Committee and take any appropriate nomination for association office.
- b. Utilizing the NJEA statewide ballot, the one-person-one-vote principle for representation shall be assured.
  1. Terms, conditions and timelines of the election procedure shall be determined by the NJEA Elections Committee.
- c. The chair of the Elections Committee shall report the results of the election to the Representative Council at the May meeting.
- d. New officers shall assume their duties on June 1 following the election.

**Article VIII – Dues**

Any increase in the rate of dues or levy of general or special assessment must be approved by a quorum of the Monmouth County Education Association Representative Council.

**Article IX – Fiscal Year**

Section 1: The fiscal year of the Association shall begin September 1 and end August 31.

Section 2: The Audit of the accounts of the Association shall be completed at the end of each fiscal year and submitted no later than the regular meeting of the Representative Council in December of the next fiscal year.

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**Article X – Term of Office**

The term of office for all officers shall begin on June 1 of the year in which they are elected and end on May 31 at the completion of their term. **The term of Treasurer shall overlap for one month.**

**Article XI – Committees**

Section 1: Structure

There shall be standing committees carrying the specific functions listed below. They shall be composed of a number sufficient to fulfill its duties and responsibilities effectively. This number shall be determined by the President with the advice and consent of the Executive Committee.

Section 2: Committee Appointment

The President, with the advice and consent of the Executive Committee, shall appoint the members of the standing committees and fill all unexpired terms as vacancies occur.

Section 3: Meetings

Each standing committee shall meet according to a calendar developed by the committee.

Section 4: Reports

Each committee shall report as necessary and as required by the President, the Executive Committee, or the Representative Council.

Section 5: Committee Titles and Duties

a. The **Budget Committee** shall present the budget to the Executive Committee at its March meeting. This budget will next be presented to the Representative Council at its May meeting for vote. Members of the Budget Committee shall have full and complete access to all financial and other records of the Association pertinent to the preparation of the annual budget.

b.—The **Communications Committee** shall be responsible to keep the general membership informed of Association action through fliers and newsletters and electronic communications.



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- c. The **Legislative Action Committee** encompasses both the Legislative Action (GR) Committee and the Congressional Contact Committee. It shall have broad concern for local, regional, state and national legislation affecting the interests of the Association. It shall inform members about newly proposed and enacted legislation related to their welfare, promote activities leading to the passage of desirable legislation, encourage members to exercise their responsibility for voting and their right to participate in political activity *at all levels*.
- d. The **Member Benefits Committee** shall communicate with members about programs, services and benefits of the Association.
- e. The **Membership Committee** shall organize and promote membership enrollment and conduct new member activities.
- f.—The **PAC Fundraising Committee** shall organize and promote activities to raise funds for the county Political Action Campaign fund. These funds shall be maintained separate from the general treasury and used to promote pro-education candidates and initiatives.
- g.—The **Social Committee** shall organize such social activities as may serve the needs of members and promote team building and member involvement within the Association.
- h. The **Public Relations/PRIDE Committee** shall seek to develop public understanding of the purposes and programs of the Association. It shall develop procedures by which the Association can present information through newspapers, radio, television and other mass media and work cooperatively with the public in civic and social organizations.

Section 6: Special Committees

- a. Special Committees appointed by the President shall be:

Nominations/Elections Committee

- b. Each year with the approval of the Representative Council, the President shall with the approval of the Executive Committee, appoint a **Nominations/Elections Committee**. This committee shall in accordance with *Article VII – Elections*, develop the procedures for nominations and elections of officers.

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c. No officer or candidate for office may serve on this committee.

Section 7: Each year the President shall, with the approval of the Executive Committee, appoint an **Audit Committee** and shall disband it upon completion of its duties. The Audit Committee shall operate according to rules approved by the Executive Committee and those found in the NJEA Standards of Affiliation. No officer shall serve on the Audit Committee. The books and accounts shall be examined at least once a year. A copy of the audit shall become part of the Association's permanent record. A copy shall be sent to NJEA.

Section 8: The President shall, with the approval of the Executive Committee, appoint other special committees, as may be necessary, and shall disband them upon completion of their duties. These committees shall operate according to rules approved by the Representative Council.

**Article XII – Authority**

The most recent edition of Robert's Rules of Order shall be the parliamentary authority for the Association on all questions not covered by the Constitution and Bylaws and such standing rules as the Executive Committee may adopt.

**Article XIII – Amendments**

These Bylaws may be amended by a majority vote of the full Representative Council, provided that proposed amendments have been previously studied by the Executive Committee and that copies have been sent to all members of the Representative Council, as well as, all affiliated locals, for dissemination to membership, one month in advance of the meeting.

A special Representative Council meeting may be called for this purpose, provided that all requirements have been met.

**Changes Adopted: May 22, 2019**

# Monmouth County Education Association

## Phone: (732) 455-5055

August – 2020

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March – 2021

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April – 2021

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July – 2021

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